



# MOUNT OLIVE POLICE DEPARTMENT

204 Flanders Drakestown Road, Budd Lake, New Jersey 07828  
973-691-0850

## Intern Confidentiality Agreement

I understand that maintaining confidentiality is of critical importance in my intern position with the Mt Olive Township Police Department.

As part of my duties as an intern, I may learn confidential information that is related to the Mt. Olive Township Police Department that may include personnel matters, criminal investigations, criminal histories, and other high profile public issues.

I may also hear conversations, see written documents, or observe things that are not intended for public review. The Mt Olive Township Police Department has extended the offer for me to volunteer my time and talents to them on the condition that I abide by the terms of this Agreement.

I agree that I shall not violate the confidentiality interests of the Mt. Olive Township Police Department or its employees. The presumption is that all information related to my duties is confidential information unless I am explicitly told otherwise by the Chief of Police or his designee.

This agreement shall not be construed to prevent me from discussing the general nature of my work as an intern; however, under no circumstances may I reveal confidential information.

By signing this Agreement, I represent that I will not, at any time, knowingly deliver any confidential information to any person, entity, or organization, except as required by law or court order.

I understand that any violation of this Agreement, or of confidentiality in general, is cause for separation from the Mt. Olive Township Police Department and that I may be subject to both civil and criminal liability.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Witness Signature: \_\_\_\_\_ Date: \_\_\_\_\_

(Applicants signature must be witnessed by another person at time of signing)