



**MINUTES OF THE JANUARY 15, 2020  
BOARD OF HEALTH  
REORGANIZATION MEETING  
&  
REGULAR MEETING**



**Call to Order:**

The January 15, 2020 Reorganization and Regular Meeting of the Board of Health was called to order at 6:33 pm by Chairperson Colleen Labow.

**Open Public Meetings Act Announcement:**

The Board Secretary made the following announcement: "According to the Open Public Meetings Act, adequate notice of this meeting has been given to the Daily Record. Notice has been posted in the Municipal Building, 204 Flanders-Drakestown Road, Mount Olive Township, New Jersey and notices were sent to those requesting the same."

**Roll Call:**

*Present:* Colleen Labow, Dr. Abrams, Mark Kana, Dr. Wallack, Laura Hawkins, and Kathleen Olup

*Absent:* Dr. Miccio

The Board Chairperson also recognized the Board of Health Secretary, Michele Doucette; Health Officer, Trevor Weigle; Deputy Director/Assistant Health Officer, Derrick Webb; Attorney, Roman Hirniak and new member Kathleen Olup.

Attorney Roman Hirniak swore in new member Kathleen Olup, returning member Mark Kana, and Health Officer, Trevor Weigle.

**Review of the Minutes:**

The minutes of the December 18, 2019 board meeting were approved on a motion by Dr. Wallack and second by Dr. Abrams; all members present were in favor.

**Written Reports & Correspondence:**

The following correspondence was acknowledged:

**December Correspondence:**

- Memo from H.O. to Business Administrator; re: Major Activities for November 2019

**Written Reports:**

The Health Officer reviewed the Public Health Activities Report for December 2019 with the Board. He noted the report included the activity totals that will be used for the State Annual Report due in February.

Board member LaBow inquired about the results of a complaint of a food establishment having mold on cake they served. The Deputy Director/Assistant Health Officer noted the inspection did not provide any proof of mold.

Board member Kana inquired about the unsatisfactory inspection result for Adams. The Deputy Director /Assistant Health Officer noted Adams paid the inspection fee and will be reinspected.

Board member Hawkins inquired about the illegal tattoo facility. The Deputy Director /Assistant Health Officer noted receiving an anonymous tip from a former employee about someone doing tattoos out of their home. Since the complaint the Department has not notice any more pictures on the internet/social media.

Board member Abrams inquired about water testing at restaurants. The Deputy Director/Assistant Health Officer noted the water is tested only if it has a private well and is considered a transient non-community public water system.

The Public Health Activities report for December 2019 was approved on a motion by Mark Kana and second by Dr. Abrams; all present were in favor.

**New Business:**

Board member Wallack passed out a copy of an article regarding the decline of birds in North America. He read: "...the house cat being one of the biggest bird killers worldwide. Cats kill billions of birds each year. Cats make good pets, but they should be kept inside." He inquired if a flyer could be handed out during the animal census to emphasize the negative effects of letting a cat outside to run free. The Health Officer noted the census would not reach everyone and would look into how to best educate the residents. He noted the leash law for cats in other towns including his and suggested the board consider it. He recommended the two prong approach one being education when possible and the other to amend the regulations which would provide an enforcement arm. Board member Wallack agreed with this approach and would like Attorney Peter King to have the amendments for the next board meeting. The Health Officer noted that domestic cats are the number one domestic animal to be infected with rabies.

The Health Officer noted that he emailed all board members a Board of Health Member Orientation Policy for review and would like them to adopt it. The Health Officer noted the policy's process for educating and orienting a new board of health member is also a requirement for accreditation.

The Board of Health Member Orientation Policy for Mt Olive were approved on a motion by Laura Hawkins and second by Dr. Wallack; all present were in favor.

**Ordinance on First Reading:**

None

**Ordinance on Second Reading:**

None

**Resolutions:** 2020-01 thru 2020-09

**RESOLUTION NO. BOH 2020-01**

RESOLUTION AUTHORIZING THE REAPPOINTMENT OF  
BOARD SECRETARY

**WHEREAS**, Michele Doucette has been serving as the Township of Mount Olive Board of Health Secretary; and

**WHEREAS**, the Board of Health pursuant to N.J.S.A. 26:3-19 is provided with the authority to appoint and employ such personnel as it deems necessary to carry into effect the powers vested in it by the laws of New Jersey.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Health of the Township of Mount Olive that:

- 1) **Reappointment** - The Township of Mount Olive Board of Health does hereby reappoint Michele Doucette as the Board of Health Secretary for a one (1) year term commencing January 15, 2020;
- 2) **Severability** - If any section, clause, or portion of this resolution is declared invalid by a court of competent jurisdiction, the remainder shall not be affected thereby and shall remain in full force and effect;
- 3) **Effective Date** - This Resolution shall become effective immediately upon passage; and
- 4) **Notice** - A Notice of this action shall be printed once in *The Daily Record* as required by law.

**RESOLUTION NO. BOH 2020-02**

RESOLUTION AUTHORIZING THE REAPPOINTMENT OF  
REGISTRAR OF VITAL STATISTICS

**WHEREAS**, Michele Doucette has been serving as the Township of Mount Olive Registrar of Vital Statistics; and

**WHEREAS**, the Board of Health pursuant to N.J.S.A. 26:3-19 is provided with the authority to appoint and employ such personnel as it deems necessary to carry into effect the powers vested in it by the laws of New Jersey.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Health of the Township of Mount Olive that:

- 1) **Reappointment** - The Township of Mount Olive Board of Health does hereby reappoint Michele Doucette as the Registrar of Vital Statistics for a one (1) year term commencing January 15, 2020;
- 2) **Severability** - If any section, clause, or portion of this resolution is declared invalid by a court of competent jurisdiction, the remainder shall not be affected thereby and shall remain in full force and effect;
- 3) **Effective Date** - This Resolution shall become effective immediately upon passage; and
- 4) **Notice** - A Notice of this action shall be printed once in *The Daily Record* as required by law.

#### **RESOLUTION NO. BOH 2020-03**

##### **A RESOLUTION OF THE TOWNSHIP OF MOUNT OLIVE BOARD OF HEALTH AUTHORIZING THE REAPPOINTMENT OF A HEALTH OFFICER**

**WHEREAS**, Trevor J. Weigle has been serving as the Township of Mount Olive's Health Officer; and

**WHEREAS**, the Board of Health pursuant to N.J.S.A. 26:3-19 is provided with the authority to appoint and employ such personnel as it deems necessary to carry into effect the powers vested in it by the laws of New Jersey.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Health of the Township of Mount Olive that:

- 1) **Appointment** - The Township of Mount Olive Board of Health does hereby reappoint Trevor J. Weigle as the Health Officer for a one-year term commencing January 15, 2020; and
- 2) **Severability** - If any section, clause, or portion of this resolution is declared invalid by a court of competent jurisdiction, the remainder shall not be affected thereby and shall remain in full force and effect; and
- 3) **Effective Date** - This Resolution shall become effective immediately upon passage.
- 4) **Notice** - A Notice of this action shall be printed once in *The Daily Record* as required by law.

#### **RESOLUTION NO. BOH 2020-04**

RESOLUTION AUTHORIZING THE REAPPOINTMENT OF  
DEPUTY REGISTRAR

**WHEREAS**, Jennifer Murphy has been serving as the Township of Mount Olive Board of Health's Deputy Registrar; and

**WHEREAS**, the Board of Health pursuant to N.J.S.A. 26:3-19 is provided with the authority to appoint and employ such personnel as it deems necessary to carry into effect the powers vested in it by the laws of New Jersey.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Health of the Township of Mount Olive that:

- 1) **Appointment** - The Township of Mount Olive Board of Health does hereby reappoint Jennifer Murphy as the Board of Health's Deputy Registrar for a one (1) year term commencing January 15, 2020;
- 2) **Severability** - If any section, clause, or portion of this resolution is declared invalid by a court of competent jurisdiction, the remainder shall not be affected thereby and shall remain in full force and effect;
- 3) **Effective Date** - This Resolution shall become effective immediately upon passage; and
- 4) **Notice** - A Notice of this action shall be printed once in *The Daily Record* as required by law.

**RESOLUTION NO. BOH 2020-05**

RESOLUTION AUTHORIZING THE REAPPOINTMENT OF  
ALTERNATE DEPUTY REGISTRAR

**WHEREAS**, Claudia Tomasello has been serving as the Township of Mount Olive Board of Health's Alternate Deputy Registrar; and

**WHEREAS**, the Board of Health pursuant to N.J.S.A. 26:3-19 is provided with the authority to appoint and employ such personnel as it deems necessary to carry into effect the powers vested in it by the laws of New Jersey.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Health of the Township of Mount Olive that:

- 1) **Reappointment** - The Township of Mount Olive Board of Health does hereby appoint Claudia Tomasello as the Board of Health's Alternate Deputy Registrar for a one (1) year term commencing January 15, 2020;
- 2) **Severability** - If any section, clause, or portion of this resolution is declared invalid by a court of competent jurisdiction, the remainder shall not be affected thereby and shall remain in full force and effect;
- 3) **Effective Date** - This Resolution shall become effective immediately upon passage; and
- 4) **Notice** - A Notice of this action shall be printed once in *The Daily Record* as required by law.

## **RESOLUTION BOH 2020-06**

### **RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR PROFESSIONAL SERVICES FOR HEALTH EDUCATION**

**WHEREAS**, the Township of Mount Olive Board of Health has a need to obtain services for health education; and

**WHEREAS**, Mount Olive Township Board of Health provides shared health services to the following municipalities: Borough of Netcong, Borough of Mount Arlington, Borough of Wharton, Town of Dover and Township of Mine Hill; and

**WHEREAS**, delivery of health education services is contained in the Shared Health Services Agreements with the communities Mount Olive Township Board of Health serves; and

**WHEREAS**, each local health agency is required and shall provide a comprehensive health education and health promotion program; and

**WHEREAS**, each local health agency shall implement and evaluate, culturally and “linguistically-based” health education; and

**WHEREAS**, health education and promotional activities are developed in accordance with the Community Health Improvement Plan; and

**WHEREAS**, each local health agency shall ensure that health education and promotion services provide the “core” public health functions and the delivery of the ten essential health services as per *N.J.A.C. 8:52-3.2(a), et seq.* 1-10; and

**WHEREAS**, the Township of Mount Olive Board of Health has determined and certified in writing that the value of the service will not exceed \$35,000; and

**WHEREAS**, the term of this Agreement shall be for one year from January 1, 2020 to December 31, 2020; and

**WHEREAS**, Samantha Bunsu, MPH, C.H.E.S. has agreed to provide health education services for an annual fee not to exceed \$35,000, based upon a rate of \$40.00 per hour; and

**WHEREAS**, funds for this purpose have been budgeted and certified by the Chief Financial Officer of the Township of Mount Olive;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Health of the Township of Mount Olive, in the County of Morris and State of New Jersey, that the Board of Health hereby appoints Samantha Bunsu, MPH, C.H.E.S., of 184 South Maple Avenue, Basking Ridge, NJ 07920, as Health Education Consultant for the period January 1, 2020 to December 31, 2020, under the terms attached hereto, not to exceed \$35,000.

## **RESOLUTION BOH 2020-07**

### **RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR PROFESSIONAL SERVICES FOR CHILD HEALTH SCREENING SERVICES**

**WHEREAS**, the Township of Mount Olive Board of Health has a need to obtain services of a Pediatrician for its Child Health Conference program; and

**WHEREAS**, Mount Olive Township Board of Health provides public health shared services to the following municipalities: Borough of Netcong, Borough of Mount Arlington, Borough of Wharton, Town of Dover, and the Township of Mine Hill; and

**WHEREAS**, delivery of child health screening services is contained in the Public Health Shared Services Agreements with the communities Mount Olive Township Board of Health serves; and

**WHEREAS**, each local health agency is required to provide for comprehensive preventative health care of infants and preschool children; and

**WHEREAS**, the Township of Mount Olive Board of Health has determined that the value of the service will not exceed \$6,000; and

**WHEREAS**, the term of this Agreement shall be for one year from January 1, 2020 to December 31, 2020; and

**WHEREAS**, Dr. Susheela Thomas has agreed to provide child health screening services for an annual fee not to exceed \$6,000, based upon a rate of \$160.00 per hour; and

**WHEREAS**, funds for this purpose have been budgeted and certified by the Chief Financial Officer of the Township of Mount Olive.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Health of the Township of Mount Olive, New Jersey, that the Board of Health hereby appoints Susheela Thomas, M.D., of 14 Lakeside Trail, Kinnelon, NJ 07405, as Pediatrician for its Child Health Conference program for the period January 1, 2020 to December 31, 2020, for an annual fee not to exceed \$6,000; and

**NOW, THEREFORE, BE IT FURTHER RESOLVED** by the Board of Health of the Township of Mount Olive, New Jersey, that the Board of Health hereby approves the execution of an agreement to meet the terms contained herein.

#### **RESOLUTION NO. BOH 2020-08**

##### **A RESOLUTION OF THE TOWNSHIP OF MOUNT OLIVE BOARD OF HEALTH AUTHORIZING THE REAPPOINTMENT OF A HEALTH OFFICER**

**WHEREAS**, Derrick Webb has been serving as the Township of Mount Olive's Assistant Health Officer; and

**WHEREAS**, the Board of Health pursuant to N.J.S.A. 26:3-19 is provided with the authority to appoint and employ such personnel as it deems necessary to carry into effect the powers vested in it by the laws of New Jersey.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Health of the Township of Mount Olive that:

- 1) **Appointment** - The Township of Mount Olive Board of Health does hereby reappoint Derrick Webb as the Assistant Health Officer for a one-year term commencing January 15, 2020; and
- 2) **Severability** - If any section, clause, or portion of this resolution is declared invalid by a court of competent jurisdiction, the remainder shall not be affected thereby and shall remain in full force and effect; and
- 3) **Effective Date** - This Resolution shall become effective immediately upon passage.
- 4) **Notice** - A Notice of this action shall be printed once in *The Daily Record* as required by law.

#### **RESOLUTION NO. 2020-09**

##### **A RESOLUTION OF THE TOWNSHIP OF MOUNT OLIVE BOARD OF HEALTH DESIGNATING MEETING DATES AND THE OFFICIAL NEWSPAPER**

**WHEREAS**, Chapter 231 of the Public Laws of the State of New Jersey for 1975, known as and designated as the “Open Public Meetings Act”, requires notification of meetings of public bodies, as therein defined, in the manner therein set forth.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Health of the Township of Mount Olive, as follows:

1. During the year 2020, the regular meetings of the Board of Health shall be held at 6:30 P.M., at the Mount Olive Township Municipal Building, 204 Flanders-Drakestown Road, on the third Wednesday of each month, and special meetings will be called as needed. The exact dates of the regular meetings are as follows:

February 19, 2020

March 18, 2020

April 15, 2020

May 20, 2020

June 17, 2020

July 15, 2020

August 19, 2020

September 16, 2020

October 21, 2020

November 18, 20120

December 16, 2020

January 20, 2021

Reorganization & Regular Meeting

2. A certified copy of this Resolution shall be forwarded to *The Daily Record* and posted on the Board of Health bulletin board.

3. Any additions or changes to the above schedule or changes in the time, date or place of any scheduled meeting will be posted on the official bulletin board and delivered to the official newspaper of the Board of Health in advance, as required by law.

4. The designated official newspaper for the year 2020 is *The Daily Record*.

5. The Secretary of the Board shall:

a) post the schedule of meetings on the front entrance hall bulletin board in the Municipal Building.

b) fax or email a copy of this Resolution to *The Daily Record*.

c) keep a copy on file in the office of the Board of Health.

d) file a copy of this Resolution with the Clerk of Mount Olive Township.

The Resolutions were approved on a motion by Dr. Abrams and second by Dr. Wallack; all present were in favor.

### **Unfinished Business:**

The Health Officer reviewed an ordinance from another town for regulating vaping and e-cigarettes. He noted the current Mt Olive smoking ordinance could be amended. Board member Hawkins thanked the Health Officer for collecting all the information. Board member LaBow noted she would prefer a separate ordinance and not amend the current one. Board member Kana inquired if the ordinance would prohibit the sale to individuals 21 years or less and forbid the sale of flavored products. The Health Officer noted that it would. The Health Officer noted that staff met with school officials on the issue of vaping and will be working with them to educate their students.



Board member LaBow noted the Council agreed not to renew animal control shared service contracts.

**Legal Business:**

None

**Public Portion:**

None

**Board Comments:**

Board member Hawkins wished the Health Officer a happy birthday. She welcomed new board member Kathleen Olup and wished the board a happy new.

Board member Olup noted she was honored to be a part of the board and hopes she will be able to add her knowledge to the boards.

Board member LaBow welcomed Kathleen, wished the board a happy new year and wished a happy birthday to the Health Officer.

Board member Abrams welcomed Kathleen and wished 2020 to be a good year.

**Adjournment:**

The meeting was adjourned at 7:33 pm on a motion by Dr. Wallack and second by Laura Hawkins; all members present were in favor.

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**Colleen Labow**  
**Chairperson**

I, Michele Doucette, Mount Olive Township Board of Health Secretary, do hereby certify that the foregoing Minutes are a true and correct copy of the Minutes approved at a legally convened meeting of the Mount Olive Township Board of Health duly held on February 19, 2020.

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**Michele Doucette**  
**Board of Health Secretary**