



TOWNSHIP OF MOUNT OLIVE

DEPARTMENT OF HEALTH

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Public Health
Prevent. Promote. Protect.

MINUTES OF THE DECEMBER 19, 2018 BOARD OF HEALTH MEETING

Call to Order: The December 19, 2018 Regular Meeting of the Board of Health was called to order at 6:35 PM by Chairperson Colleen Labow. The Pledge of Allegiance to the Flag was recited.

Open Public Meetings Act Announcement: Michele Doucette: "According to the Open Public Meetings Act, adequate notice of this meeting has been given to the Daily Record. Notice has been posted in the Municipal Building, 204 Flanders-Drakestown Road, Mount Olive Township, New Jersey and notices were sent to those requesting the same."

Roll Call: Present: Colleen Labow, Dr. Abrams, Mark Kana, Dr. Wallack, Laura Hawkins and Dr. Miccio (at 6:44pm)

Absent: Anita Cooper

Colleen Labow also recognized Board of Health Secretary, Michele Doucette; Attorney, Peter King and Deputy Director of Health, Derrick Webb. Health Officer/Director, Trevor Weigle, was excused.

Minutes: Board member Mr. Kana mentioned that the October minutes did not list him as being at the first Mount Olive Health Improvement Coalition meeting.

The Board Chair asked for a motion to approve the minutes noting the correction.

The minutes of the October 17, 2018 meeting were approved on a motion by Laura Hawkins and second by Dr. Wallack; all members present were in favor.

Correspondence: The following correspondence was acknowledged:

- Memo to Business Administrator from H.O.; re: September 2018 Monthly Major Activities
- Email from State HD to LHD's; re: Measles Outbreak in Ocean County
- Memo to Business Administrator from H.O.; re: October 2018 Monthly Major Activities
- Email from State HD to LHD's; re: Week 46 Respiratory Virus Surveillance Report
- Email from H.O. to BOH; re: Stipulation of Dismissal

Written Reports:

The Deputy Director informed the board about new State DEP required gross alpha testing parameters and a sample with an exceedance in November. The exceedance prompted a public notification to the surrounding residents and encouraged them to test their well water. The notification is widening because out of the three residents testing, two were below the exceedance and one was above. A Board member asked what gross alpha is. The Deputy Director explained that it is natural occurring when bedrock decays making alpha particles which is alpha radiation. This is a new test required by the State DEP with any real estate transaction.

A Board member inquired if the horse neglect investigation was still going on. Deputy Director noted that the Department of Agriculture has now taken over the investigation.

The Public Health Activities reports for October and November 2018 were approved on a motion by Dr. Wallack and second by Laura Hawkins; all present were in favor.

New Business:

None

Ordinance on First Reading:

None

Ordinance on Second Reading:

None

Resolutions:

2018-15 authorizing the award of a professional services contract for Board Attorney

**TOWNSHIP OF MOUNT OLIVE BOARD OF HEALTH
RESOLUTION NO. BOH 2018-15
RESOLUTION AUTHORIZING THE AWARD OF A
PROFESSIONAL SERVICES CONTRACT – BOARD ATTORNEY**

WHEREAS, there exists a need for legal services; and

WHEREAS, the Local Public Contracts Law (*N.J.S.A. 40:11-1, et seq.*) requires that a resolution authorizing employment for “Professional Services” without competitive bids must be publicly advertised; and

WHEREAS, the Business Administrator has determined and certified in writing that the value of the services provided as Board of Health attorney will not exceed \$17,500; and

WHEREAS, Peter J. King, LLC of the law firm of King and Petracca, LLP, has completed and submitted a Business Entity Disclosure Certification which certifies that Peter J. King, LLC has not made any reportable contributions to a political or candidate committee in the Township of Mount Olive in the previous one year, and that the contract will prohibit Peter J. King, LLC from making any reportable contributions through the term of the contract.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Health of the Township of Mount Olive, County of Morris, and State of New Jersey, as follows:

That a Contract is awarded to Peter J. King, LLC, for legal services hereinafter specified for the period commencing January 1, 2019 through December 31, 2019.

This contract is awarded without competitive bidding as “Professional Services” under the provisions of the Local Public Contracts Law because these services are professional and it is not possible to obtain competitive bids.

The Business Disclosure Entity Certification and the Determination of Value Certification shall be placed on file with this resolution.

That a Notice of this action shall be published in accordance with law. Said Notice to provide that the Contract is awarded and this Resolution authorizing same are available for public inspection in the Office of the Township Clerk and in the Board of Health Office.

This Contract is being awarded subject to the availability of funds.

2018-16 designating meeting dates and the official newspaper

**TOWNSHIP OF MOUNT OLIVE BOARD OF HEALTH
RESOLUTION NO. 2018-16**

**A RESOLUTION OF THE TOWNSHIP OF MOUNT OLIVE
BOARD OF HEALTH DESIGNATING MEETING DATES
AND THE OFFICIAL NEWSPAPER**

WHEREAS, Chapter 231 of the Public Laws of the State of New Jersey for 1975, known as and designated as the “Open Public Meetings

Act”, requires notification of meetings of public bodies, as therein defined, in the manner therein set forth.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Health of the Township of Mount Olive, as follows:

1. During the year 2019, the regular meetings of the Board of Health shall be held at 6:30 P.M., at the Mount Olive Township Municipal Building, 204 Flanders-Drakestown Road, on the third Wednesday of each month, and special meetings will be called as needed. The exact dates of the regular meetings are as follows:

January 16, 2019 Reorganization & Regular Meeting
February 20, 2019
March 20, 2019
April 17, 2019
May 15, 2019
June 19, 2019
July 17, 2019
August 21, 2019
September 18, 2019
October 16, 2019
November 20, 2019
December 18, 2019
January 15, 2020 Reorganization & Regular Meeting

2. A certified copy of this Resolution shall be forwarded to *The Daily Record* and posted on the Board of Health bulletin board.
3. Any additions or changes to the above schedule or changes in the time, date or place of any scheduled meeting will be posted on the official bulletin board and delivered to the official newspaper of the Board of Health in advance, as required by law.
4. The designated official newspaper for the year 2019 is *The Daily Record*.
5. The Secretary of the Board shall:
 - post the schedule of meetings on the front entrance hall bulletin board in the Municipal Building.
 - fax or email a copy of this Resolution to *The Daily Record*.
 - keep a copy on file in the office of the Board of Health.
 - file a copy of this Resolution with the Clerk of Mount Olive Township.

2018-17 Authorizing an interlocal shared health services agreement between Mt Olive and Mine Hill

**TOWNSHIP OF MOUNT OLIVE BOARD OF HEALTH
RESOLUTION NO.: BOH 2018-17**

**RESOLUTION OF THE BOARD OF HEALTH OF THE TOWNSHIP OF MOUNT
OLIVE AUTHORIZING AN INTERLOCAL SHARED HEALTH SERVICES**

**AGREEMENT BETWEEN THE BOARD OF HEALTH OF MOUNT OLIVE AND THE
BOARD OF HEALTH OF THE TOWNSHIP OF MINE HILL PURSUANT TO THE
UNIFORMED SHARED SERVICES AND CONSOLIDATION ACT, N.J.S.A. 40A:65-
1, ET SEQ., AND N.J.S.A. 26:3A2-1, ET SEQ.**

WHEREAS, the Board of Health of the Township of Mine Hill has requested that the Health Department of the Township of Mount Olive furnish to the Board of Health for the Township of Mine Hill, shared health services as set forth in *N.J.S.A. 26:3A2-1, et seq.* and *N.J.S.A.40A:65-1, et seq.*; and

WHEREAS, based on the discussions and agreement between the Township of Mount Olive Township Administrator and Health Officer and the Township of Mine Hill, the Board hereby authorizes an inter local health services agreement between the Board of Health of the Township of Mount Olive and the Board of Health of the Township of Mine Hill for the purpose of establishing the aforementioned inter local agreement for shared health services; and

WHEREAS, said Agreement is for shared services to be provided for the calendar years 2019, 2020, and 2021, respectively.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Health for the Township of Mount Olive, that a Uniform Shared Services Agreement between the Board of Health of the Township of Mount Olive and the Board of Health of the Township of Mine Hill is authorized and fully endorsed (by its members) for the Health Officer of Mount Olive Township to proceed with this Agreement.

BE IT FURTHER RESOLVED, that a copy of this Resolution and the Uniform Shared Services Agreement be forwarded to the Mount Olive Township Council for approval based on the Boards' recommendation that the Agreement be executed.

BE IT FURTHER RESOLVED that a notice of this action shall be printed once in the legal newspaper of the Board of Health.

The Resolutions were approved on a motion by Dr. Abrams and second by Dr. Wallack; all present were in favor.

Unfinished Business: None

Legal Business: The Board of Health attorney noted that the Vecchione case has been dismissed with prejudice and there is no liability to Mt Olive. The attorney noted that various regulations and insurance protects the Township and Board of Health from such legal action.

Public Portion: None

Board Comments: A Board member asked if a food establishment fails a second inspection what is the usual outcome. The Deputy Director noted that it depends on the

circumstances. If an establishment prematurely requests an inspection and they aren't ready we will give them two weeks to make corrections. If after that time the corrections are not made a summons is issued.

Adjournment:

The meeting was adjourned at 7:05 PM on a motion by Dr. Abrams and second by Dr. Wallack; all members present were in favor.

Colleen Labow
Chairperson

I, Michele Doucette, Mount Olive Township Board of Health Secretary, do hereby certify that the foregoing Minutes are a true and correct copy of the Minutes approved at a legally convened meeting of the Mount Olive Township Board of Health duly held on January 16, 2019.

Michele Doucette
Board of Health Secretary