



MINUTES OF THE DECEMBER 18, 2019 BOARD OF HEALTH MEETING



Call to Order:

The December 18, 2019 Regular Meeting of the Board of Health was called to order at 6:32 pm by Chairperson Colleen Labow.

Open Public Meetings Act Announcement:

The Board Secretary made the following announcement: “According to the Open Public Meetings Act, adequate notice of this meeting has been given to the Daily Record. Notice has been posted in the Municipal Building, 204 Flanders-Drakestown Road, Mount Olive Township, New Jersey and notices were sent to those requesting the same.”

Roll Call:

Present: Colleen Labow, Dr. Abrams (6:39pm), Mark Kana, Anita Cooper, Dr. Wallack and Dr. Miccio (6:43pm).

Absent: Laura Hawkins

The Board Chairperson also recognized the Board of Health Secretary, Michele Doucette; Deputy Director/Assistant Health Officer, Derrick Webb, and Attorney, Peter King. Health Officer, Trevor Weigle was absent.

Review of the Minutes:

The minutes of the September 18, 2019 and June 16, 2019 board meetings were approved on a motion by Dr. Abrams and second by Anita Cooper; all members present were in favor.

Written Reports & Correspondence:

The following correspondence was acknowledged:

September Correspondence:

- Memo from H.O. to Business Administrator; re: Major Activities for August 2019

October Correspondence:

- Memo from H.O. to Business Administrator; re: Major Activities for September 2019

November Correspondence:

- Memo from H.O. to Business Administrator; re: Major Activities for October 2019

Written Reports:

The Deputy Director/Assistant Health Officer reviewed the Public Health Activities Reports for September, October and November 2019 with the Board.

Board member Wallack inquired about the number of massage parlor inspections. The Deputy Director/Assistant Health Officer noted all the massage parlors will be inspected by the end of the year. Board member Kana inquired about the inspection process. The Deputy Director /Assistant Health Officer noted the inspector looks for a list of customers, licenses, clean linens and that all surfaces are sanitized.

Board member LaBow inquired about The Budd Lake Motel inspection. The Deputy Director /Assistant Health Officer noted that inspections of motels and hotels is handled by NJ Department of Consumer Affairs.

Board member Kana inquired about Mint-X moving. The Deputy Director/Assistant Health Officer noted that Mint-X had not moved and a meeting between the Township attorneys, Mint-X and Triumph Plastics was scheduled for January.

The Public Health Activities reports for September, October and November 2019 were approved on a motion by Mark Kana and second by Dr. Wallack; all present were in favor.

New Business:

None

Ordinance on First Reading:

None

Ordinance on Second Reading:

None

Resolutions:

RESOLUTION NO. BOH 2019-09

**RESOLUTION AUTHORIZING THE AWARD OF A
PROFESSIONAL SERVICES CONTRACT – BOARD ATTORNEY**

WHEREAS, there exists a need for legal services; and

WHEREAS, the Local Public Contracts Law (*N.J.S.A. 40:11-1, et seq.*) requires that a resolution authorizing employment for “Professional Services” without competitive bids must be publicly advertised; and

WHEREAS, the Business Administrator of the Township of Mount Olive has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, Peter J. King, LLC, of the law firm of King, Moench, Hirniak & Mehta, LLP, has completed and submitted a Business Entity Disclosure Certification which certifies that Peter J. King, LLC has not made any reportable contributions to a political or candidate committed in the Township of Mount Olive in the previous one year, and that the contract will prohibit Peter J. King, LLC from making any reportable contributions through the term of the contract.

NOW, THEREFORE, BE IT RESOLVED, that Board of Health of the Township of Mount Olive, County of Morris, New Jersey, agrees as follows:

That a Contract is awarded to Peter J. King, LLC for the legal services hereinafter specified for the period commencing January 1, 2020 through December 31, 2020.

This Contract is awarded without competitive bidding as “Professional Services” under the provisions of the Local Public Contracts Law because these services are professional and it is not possible to obtain competitive bids.

The Business Entity Disclosure Certification and the Determination of Value Certification shall be placed on file with this Resolution.

That a Notice of this action be published in accordance with law. Said Notice to provide that the Contract is awarded and this Resolution authorizing same are available for public inspection in the office of the Township Clerk and in the Board of Health Office.

This Contract is being awarded subject to the availability of funds.

The Resolution was approved on a motion by Anita Cooper and second by Dr. Abrams; all present were in favor.

Unfinished Business:

Attorney Peter King noted that a vaping/e-cigarette ordinance is being worked on with the Health Officer.

Legal Business:

None

Public Portion:

None

Board Comments:

Board member Wallack wished everyone Happy Holidays and best of luck to Anita Cooper, who is not seeking reappointment to the Board in 2020.

Board member Cooper noted it was a privilege to serve on the Board of Health for 27 years that it was time to move on and let someone else have an opportunity.

Board member LaBow wished everyone Happy Holidays and a happy healthy New Year. She thanked Anita Cooper for her service and noted that it was an honor working with her.

Adjournment:

The meeting was adjourned at 7:18 pm on a motion by Dr. Wallack and second by Mark Kana; all members present were in favor.

Colleen Labow
Chairperson

I, Michele Doucette, Mount Olive Township Board of Health Secretary, do hereby certify that the foregoing Minutes are a true and correct copy of the Minutes approved at a legally convened meeting of the Mount Olive Township Board of Health duly held on January 15, 2020.

Michele Doucette
Board of Health Secretary